



# Instructions to submit grant application to KSDE

All documents are located on School Finance homepage:

<https://www.ksde.org/Agency/Fiscal-and-Administrative-Services/School-Finance>

Select: Mental Health Intervention Team Program

The following documents are posted:

*2020-21 School Year - MHIT Program Applications must be submitted to KSDE by June 18*

Instructions to submit grant application

MHIT Guidance document - [PDF version](#) [Word doc](#)

MHIT Program Application

MHIT Forms to be submitted to KSDE

Sample questions to ask potential mental health providers

Select "MHIT Forms to be submitted to KSDE" to complete your grant application.

- All the questions and forms need to be submitted.
- Districts are encouraged to work closely with the mental health provider you choose to ensure both understand that the services being provided meet all the program requirements.
- The Collaborative agreement is in a word document and can be modified to reflect the services that will be provided by both the USD and the mental health provider.

Electronically submit the grant application no later than 5 p.m. on June 18, 2020.

The application will be reviewed by KSDE staff and recommendations for grants given to the State Board of Education for final approval. It is our expectation they will be approved at their July meeting.

Questions on the application or the program requirements can be directed to:

Craig Neuenswander [craign@ksde.org](mailto:craign@ksde.org)

Veryl Peter [vpeter@ksde.org](mailto:vpeter@ksde.org)

Dale Dennis [ddennis@ksde.org](mailto:ddennis@ksde.org)

Phone: 785-296-3872